**Jefferson Twp. Fair**

**August 6th – 10th, 2024**

**Vendor Space Form**

**Date:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Vendor Name**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Email**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sales Tax Number**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Proof of Liability Insurance**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Vendor Selling: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**AGREEMENT FOR RENTAL OF SPACE AT THE JEFFERSON TWP. FAIR**

Spaces will be assigned accordingly.

**RATES:**

|  |  |
| --- | --- |
| Type | Cost |
| Indoor – 10’ x 10’ | $40.00 for the week or $10.00 a day |
| Outdoor – 10’ x 10’ | $40.00 for the week or $10.00 a day |

**Check Space:** Indoor ( ) Outdoor ( )

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Check Days Available  Fair Week | Tuesday 8/6 | Wednesday  8/7 | Thursday 8/8 | Friday 8/9 | Saturday 8/10 |

By Signing this form, Vendor Agrees to Abide by the Rules and Regulations Set by the Fair Association that are listed on the attached page.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendor Date

Please Make Checks Payable to:

**JEFFERSON TWP. FAIR**

**7409 Lamor Rd. Mercer, Pa. 16137**

[www.jeffersontwpfair.com](http://www.jeffersontwpfair.com)

[jeffersontwpfair@hotmail.com](mailto:jeffersontwpfair@hotmail.com)

Eric Watson 724-301-2194

Please Return with Payment in Full along with Completed Form.

*Date Received:\_\_\_\_\_\_\_\_\_\_\_Fair Board Intitals:\_\_\_\_\_\_\_\_\_\_*

* Indoor space is in the Vendor Building
  + Outdoor space is north of Township Building, near Exhibit Building & Vendor Building & out by Lamor Rd.

**SET UP TIME & HOURS OF OPERTAION**

* **Hours of the Vendor Area: 5pm to approx. 10pm Tuesday – Saturday**
* **The fairs Grand Opening is Tuesday August 6, 2024; Closing day is August 10, 2024**

**Daily Displays Must Be In Place by 4:30pm due to fair opening at 5pm.**

**Week displays MUST BE IN PLACE BY NOON opening day and REMAIN IN PLACE until closing of fair. Set up days are: Sunday August 4th 2pm-5pm Monday August 5th –4pm till 7pm. If any other time is needed you must arrange it with fair official Eric Watson 724-301-2194 or email us @ jeffersontwpfair@hotmail.com with any questions or problems.**

**RULES**

**Food: Food Sales are Not Permitted by Vendors**

**Insurance: Each vendor is required to provide proof of liability insurance (must be sent in with this form to fair association), a copy of the policy is sufficient.**

**Lighting: Each vendor is required to have their display safely illuminated. Electric service is available to all vendors. Outdoor connections are on distribution poles; Indoor connections are on the wall. Vendors must provide all wiring and connectors for their displays. Vendors are to provide a fused switch of proper size for their own display lighting. Electricians will be on the grounds.**

**Safety: Displays must be constructed and operated to assure the safety of everyone. Any machines that are in operation shall be adequately guarded and attendant present.**

**Cleaning: The fair will have the fairgrounds cleaned daily; however, each vendor is responsible for cleaning their own display area. Refuse is to be placed in designated areas.**

**Sales: Sales are permitted on the fairgrounds; however, they must be conducted within the area of the vendor’s space. Solicitation outside of the vendor’s space is prohibited.**

**Violations: Any violation of these rules or conduct contrary to the best interests of the Jefferson Twp. Fair Association or its attendee’s will be called to the vendor’s attention. If these violations or conduct continue, the vendor’s contract will be canceled and they shall remove their display from the grounds and all associated fees will not be refunded. Any incidents related to the setup or removal of the vendor’s display is solely the responsibility of the vendor.**

[www.jeffersontwpfair.com](http://www.jeffersontwpfair.com)